

DATA SUBJECT APPLICATION FORM
(IN ACCORDANCE WITH THE PERSONAL DATA PROTECTION LAW NO. 6698)
(FOR THE APPLICATIONS OF DATA SUBJECT TO THE CONTROLLER¹)

GENERAL EXPLANATION:

Personal data subjects, (hereinafter referred to as "data subject") defined as the data subject in the Personal Data Protection Law No. 6698 ("Law"), are granted certain rights regarding the processing of their personal data in Article 11 of the Law.

Pursuant to the Article 13/1 of the Law and the Article 5 of the Communiqué on Principles and Procedures for the Request to Data Controller, the applications regarding these rights to be made to Ford Otomotiv Sanayi Anonim Şirketi, ("**Company**") who is the data controller, must be submitted in writing or by other methods determined by the Personal Data Protection Board ("**Board**").

Within this framework, the applications to be made to Company "in writing" must be submitted with a printout of this form and submitted to us by one of the application methods set out below.

	Application Method	Application Adress	Information to be Specified in the Application Submission
1. Written application	Application in person or notification through a notary	Ford Otomotiv Sanayi A.Ş. Akpınar Mahallesi Hasan Basri Caddesi No:2 Sancaktepe / İSTANBUL	"Information Request Pursuant to the Personal Data Protection Law " must be written on the envelope/notification.
2. Application via registered electronic mail (KEP) address	Application via Registered Electronic Mail (KEP) address	fordotosan@fordotosan.hs02.kep.tr	"Information Request Pursuant to the Personal Data Protection Law" must be written in the subject line of the e-mail.
3. Application via the e-mail address recorded in our systems	Application via the your e-mail address registered in our Company's systems	kvk@ford.com.tr	"Information Request Pursuant to the Personal Data Protection Law" must be written in the subject line of the e-mail.
4. Application via the e-mail address not recorded in our systems	Application via the your e-mail address non-registered in our Company's systems, including mobile signature/secured e-signature	kvk@ford.com.tr	"Information Request Pursuant to the Personal Data Protection Law " must be written in the subject line of the e-mail.

In addition, after the other methods to be determined by the Board are announced, our Company will announce how the applications will be received through these methods.

¹ (It has been prepared pursuant to Articles 11 and 13 of the Personal Data Protection Law numbered 6698.)

Pursuant to Article 13/2 of the Law, depending on the nature of the request, our Company will conclude the personal data requests free of charge as soon as possible and within 30 (thirty) days at the latest. However, if the request requires an additional cost, the fee in the tariff determined by the Board may be charged by the Company in accordance with the relevant legislation. Pursuant to mentioned Article, our response will be communicated through written or electronically.

In case the application is made through a proxy or legal representative, the existence of the authority to make an application must be shown in the application. For this, a valid document (eg, power of attorney) showing the authorization to apply must be submitted.

A. Information regarding the identification of the applicant and the communication with him/her about the application:

Name:	
Surname:	
T.C. Identity Number:	
Passport Number: (For foreigners)	
Phone Number:	
E-mail: <i>(If you specify, we can reply quickly.)</i>	
Address:	

B. Please explain the your relationship with our Company: (Such as customer, business partner, candidate, employee, former employee, visitor, shareholder.)

<input type="checkbox"/> Customer	<input type="checkbox"/> Business Partner
<input type="checkbox"/> Visitor	<input type="checkbox"/> Other :
The department you are in contact with in our Company:	
Subject:	

<input type="checkbox"/> Former employee <i>Term of employment:</i>	<input type="checkbox"/> Job application / Resume sharing <i>Date :</i>
<input type="checkbox"/> Other:	<input type="checkbox"/> The employee of third party <i>Please indicate the company and position you work for.</i>

C. Information regarding subject of demand:

Demand No	Subject of Demand	Your Preference
1	I would like to learn whether the Company processes my personal data. <i>Personal Data Protection Law Art.11/1(a)</i>	<input type="checkbox"/>
2	If the Company processes my personal data, I would like to be informed about this processing activity. <i>Personal Data Protection Law Art.11/1 (b)</i>	<input type="checkbox"/>
3	I would like to be informed about the purpose of the processing of my personal data and whether these personal data are used in compliance with the indicated purpose. <i>Personal Data Protection Law Art. 11/1 (c)</i>	<input type="checkbox"/>
4	If my personal data are being transferred to third parties in Turkey or abroad, I would like to be informed on these third parties. <i>Personal Data Protection Law Art.11/1 (ç)</i>	<input type="checkbox"/>
5	I think that my personal data have been processed deficiently or erroneously and I would like them to be corrected. <i>Please write the personal data you wish to be corrected to the " Your Preference " field and send the documents showing the correct and complementary information as an attachment. (Copy of identity card, residence, etc.)</i> <i>Personal Data Protection Law Art.11/1 (d)</i>	<input type="checkbox"/> <i>Data to be corrected:</i>
6	I think that the reasons for the processing have cease to existed. In this context, I would like my personal data to be; a) deleted b) destructed <i>Personal Data Protection Law Art.11/1 (e)</i>	<i>Please check only one of the boxes.</i> <input type="checkbox"/> <input type="checkbox"/>
7	I would like my personal data, which I believe to be processed deficiently or erroneously (<i>Demand No 5</i>) to be also corrected by third persons to whom these data have been transferred. <i>Personal Data Protection Law Art.11/1 (f)</i>	<input type="checkbox"/>
8	I would like my personal data, which I request for erasure or destruction (<i>Demand No 6</i>) to be also deleted or destructed by third persons to whom these data have been transferred. <i>Personal Data Protection Law Art.11/1 (f)</i>	<input type="checkbox"/>

<p>9</p>	<p>I believe that my personal data processed by the Company have been analyzed exclusively by automatic systems and that the results of this analysis is not in my favour. I would like to object to this result.</p> <p><i>Please write the analysis result, which you believe not to be in your favour, in the “Your Preference” field and send additional documents supporting your objection.</i></p> <p><i>Personal Data Protection Law Art.11/1 (g)</i></p>	<p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><i>Please indicate the mentioned analysis result :</i></p>
<p>10</p>	<p>I have sustained damages due to illegal processing of my personal data. I would like this damage to be compensated.</p> <p><i>Please describe the situation which you believe to be illegal in the “Your Preference” field and send the supporting documents attached to this form (court verdict, Board’s decision, documents showing the amount of the material damage, etc.)</i></p> <p><i>Personal Data Protection Law Art. 11/1 (ğ)</i></p>	<p style="text-align: center;"><input type="checkbox"/></p>

D. If you have additional requests other than the above-mentioned subjects, please indicate in detail.

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

Please make sure that no special categories of personal data (eg. health information, religion information, political opinion information) listed in the Article 6 of the Law is included in the information and documents submitted to our Company within the scope of application.

E. Please choose the notification method of our response to your application.

- I would like it to be sent to my address.
- I would like it to be sent to my e-mail address.
(If you prefer this method, we can reply to quicker.)
- I would like to receive it in person.

(In case of receipt by proxy, the recipient must have a notarized power of attorney or a certificate of authorization.)

This application form has been prepared in order to determine your relationship with our Company, if any, to determine your personal data processed by our Company in full, and to respond to your application accurately within the legal time period. Our Company reserves the right to request additional documents and information (Copy of identity card or driver's license, etc.) for identification and authorization detection, to eliminate legal risks that may arise from unlawful and unfair data sharing and especially to ensure the security of your personal data. If a copy of your ID is sent to our Company in order to confirm your identity, please make sure that the no special categories of personal data (blood group and religion information) on the relevant document is included. In the event that the information regarding your requests submitted within the scope of this form is not accurate and up-to-date or an unauthorized application is made, our Company does not accept any liability for claims arising from such false information or unauthorized application.

If the request requires an additional cost, the fee in the tariff determined by the Board may be charged by the Company in accordance with the relevant legislation.

Name- Surname :

Application Date :

Signature :